



Community Area Grant Application Form 2012/2013

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

To fund projects up to £1,000 without the need for matched funding

To fund up to 50% of projects costs of projects over £1,000

Maximum Grant £5,000

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. [\(See Section 2 for contact details\)](#)

Please contact your Community Area Manager before completing your application
[\(See Section 3 for contact details\)](#)

1. Your organisation or group

Name of organisation	Seeds 4 Success		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2. Your project

Project Title/Name	Leisure Credits Scheme, August 2012 - February 2013		
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	Funding for the reward element of the scheme. Leisure Credits is a scheme which enables young people to engage in a variety of practical tasks within the local community, all of which are of benefit to the wider community. In return for their hard work and commitment young people earn credits which they are then able to redeem against reward activities or training. The main aims of the scheme are to develop a positive work ethic in young people, challenge negative stereotypes and build better relations across the generations within the local community, develop practical skills for work.		
In which community area does your project take place? <i>(Please give name – see section 3)</i>	Mere, Tisbury & Wilton		
I/we have discussed our project with the town/parish council?	Yes <input checked="" type="checkbox"/>	Date	No <input type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input checked="" type="checkbox"/>	Date	No <input type="checkbox"/>

Where will your project take place?	Mere, Tisbury, Wilton Community Areas
When will your project take place?	August 2012 - Feb 2013
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? <i>Important: Please do not type/write in paragraphs – This section is limited to 700 characters only (inclusive of spaces)</i>	Leisure Credits as an initiative is something that has developed and grown over the past few years. Since receiving funding from Sowing Seeds to employ a project co-ordinator the scheme has steadily grown. The project Co-ordinator frequently receives requests from Parish Councils asking if the 'Leisure Credits' group are able to carry out certain jobs. In the past few months the group have restored some benches in Hindon, trimmed and repaired footpaths in a few different locations and carried out painting and decorating tasks within Mere DC4YP. The group also have 2 allotments in Tisbury that they have carried out various tasks on and they are soon to be selling the produce
How many people will benefit from your project?	80+
How does your project demonstrate a direct link to the local community plan for your area? (see www.wiltshire.gov.uk/areaboard) or priorities of your area board) Please provide a reference/page no.	Yes by providing positive activities for young people although there are don't appear to be any recently published community area plans
Any other information about your project. (Limited to a 1000 characters) Seeds 4 Success is a developing charity which has trustees from all 3 of the South West Wiltshire Community Areas. The Leisure Credits Scheme has historically been managed as an additional project to the work of the Youth Development Co-ordinators in the area and has never been part of WCIYS core delivery so the vision has always been to enable the project to stand alone. Seeds 4 Success will continue to work in partnership with IYS and develop its network of volunteers and partners. The scheme is recognised by young people as a great opportunity for them to access leisure opportunities & activities that otherwise would not be affordable to them and it is this area of the project that we are seeking funding for. The reward element of the project is vital as without rewards there is little incentive for the work to be completed. The scheme instills a positive work ethic in these young people, many of whom do not have positive economically active role models to aspire to.	
To be completed ONLY where town/parish councils are making an application	
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)	Yes <input type="checkbox"/> No <input type="checkbox"/>

3. Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years	Male	<input type="text" value="1"/>	Female	<input type="text" value="1"/>
25 – 50 years	Male	<input type="text" value="3"/>	Female	<input type="text"/>
Under 25 years	Male	<input type="text" value="2"/>	Female	<input type="text" value="1"/>
Disabled People	Male	<input type="text" value="1"/>	Female	<input type="text" value="1"/>
Black and Minority Ethnic people	Male	<input type="text" value="0"/>	Female	<input type="text" value="0"/>

If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

We are in the process of setting ourselves up as a charitable organisation and hope to raise funds through other grant applications, the development of a social enterprise and other donations to the project

How will you know whether your project has made a difference in the community? What information will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

We will keep records of the numbers of young people attending the project, any personal development and qualifications they receive, a log of all the tasks we complete and in which community they have been carried out. Any correspondence from local communities about the jobs we have done will also be kept as well as photographic evidence of the jobs particularly before and after shots.

Has Charities Information Bureau (CIB) helped you with this application/to seek funding for this project?

Yes

Date contacted CIB

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

Please list with amount applied for and whether you have been successful

Name of Funder	Amount Applied For	Amount Received
Crimebeat	1309.00	1309.00
CYP	1034.15	1034.15
Alice Coombes Trust	149.00	149.00

Have you or do you intend to apply for a grant from another area board within this financial year?

If yes, please state which one(s).

Yes

No

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)

Year ending:	Month:	Year:
A - Total income:	£	
B - Minus total expenditure:	£	
Surplus/deficit for year: (A minus B)	£	
Free reserves currently held (i.e. money not committed to other projects/operating costs)	£	

5. Financial information – If you can claim back V.A.T. please exclude VAT from the figures you provide us. If you have to pay the V.A.T then please include V.A.T. in the figures you provide us.

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Equipment	£2,500	Own fundraising/reserves	C	£1,380
Materials	£2,500	income from produce	P	£50
Staffing	£21,500	Parish/town council	C	£1,050
Reward Activities	£7,500			£
Refreshments	£500	Trusts/foundations		£2,382
Transport	£2,500			£
Training for yp	£2,500	In kind		£
	£	volunteers	C	£600
	£	transport	C	£2,500
	£	Other		£
	£	Sowing Seeds	C	£26,500
Total Project Expenditure	£39,500	Total Project Income		£34,462
Total project income B		£34,462		
Total project expenditure A		£39,500		
Project shortfall A – B		£5,038		
Grant sought from Wiltshire Council Area Board		£5,000		
Bank Details				
Please give the name of the organisations' bank account e.g. Barclays				
Please give the name of the organisations' bank account e.g. Chippenham Scouts				

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- All written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- This application meets all the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If a grant is received, I will provide copies of all receipts and invoices associated with the grant and provide information and photographs to demonstrate how the grant was spent.
- That any other form of licence or approval for this project has been received prior to submission of this grant application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.
- Child Protection Safeguarding Adults
- Public Liability Insurance Equal opportunities
- Access audit Environmental impact
- Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 20/07/2012

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team ([see section 3](#))